

# RAS Operator Information Report

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# RAS Operator Information Report

## Description of the Operator Information Report

**Description:** This report consists of a list of all operators within the selected office and includes the following data.

Column Heading	Description/Definition
Office Cd	<p>A ten-character code assigned to identify each BLM office. The BLM administrative state is identified by the third and fourth letters of the code.</p> <div style="text-align: center;"> <p>BLM Code                  BLM District &amp; Office Code</p> <p><b>LLNVE03000</b></p> <p>State Code</p> </div>
Field Office Name	The name of a BLM Field Office.
Authorization Number	A unique 7-character code assigned to each BLM grazing authorization.
Auth Operator Display Name	The name of the operator on the BLM grazing authorization
Address 1	The address of the operator.
Oper Address 2	The address of the operator.
Oper City	The operator's address city.
State	The operator's address state.
Oper Postal Code	The operator's address postal code.
Oper Phone	The operators phone number (only displayed if the Releasability Status is 1).
Releasability Status	The category of which BLM will release personal information to the general public.
Auth Id	A unique ID assigned to an operator entity.

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## Running the Allotment Information, Operator Information, or Permit Schedule Report

1. Click the drop-down arrow(s) to open the selection list(s).

National Office Level --Select Value-- ▼

Administrative State Level --Select Value-- ▼

District Office Level --Select Value-- ▼

Field Office Level --Select Value-- ▼

Field Station/National Monument Level --Select Value-- ▼

OK Reset ▼

Refresh

2. Click a field to select it. The “check mark” indicates the field is selected.

National Office Level --Select Value-- ▼

Administrative State Level --Select Value-- ▼

District Office Level --Select Value-- ▼

Field Office Level --Select Value-- ▼

Field Station/National Monument Level

NI

LLAZA01000 ARIZONA STRIP FO

LLAZA02000 VERMILION CLIFFS NM

LLAZA03000 GRAND CANYON/PARASHANT NM

Refresh

3. Once finished selecting the desired fields, click anywhere outside of the selection list to close the selection drop-down list.
4. Once the desired criteria are selected, click “OK” to run the report.

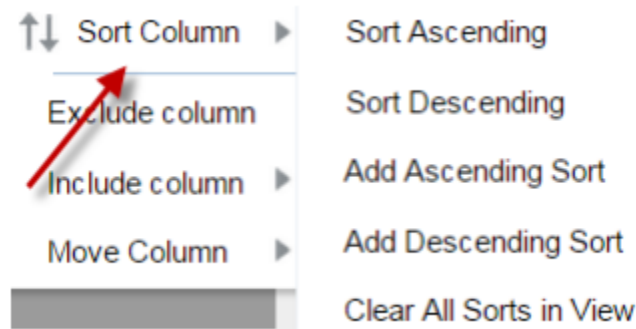
## Sorting Columns

1. To sort a column, hover over the column title. An upward and downward arrow will become visible.



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2. Click the upward arrow to sort in ascending order and the downward arrow to sort in descending order.
3. You may also RIGHT-CLICK on the column. Click “**Sort Column**” and then select one of the options.



Clicking the “Add Ascending Sort” would allow you to sort by COLUMN A and then COLUMN B.

## Re-Arranging Columns

1. To re-arrange a column, hover over the column title cell. A cursor will change to a four-directional arrow.



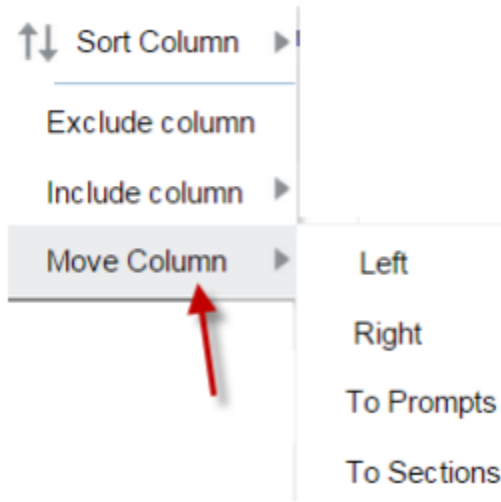
2. When the cursor is changed to a four-directional arrow, you may drag and drop the column left or right. To do this, click and hold the column title and move the column until a solid light-blue line appears.

Field Office	Allotment Number	Allotment Name
ARIZONA STRIP FO		
ARIZONA STRIP FO	AZ00097	TUCKUP
ARIZONA STRIP FO	AZ00099	ROCK CANYON

3. Release the mouse button. The example above would move the Allotment Name column in between the Field Office and Allotment Number columns – as indicated with the light-blue line.

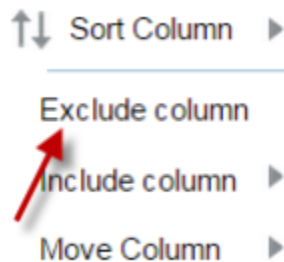
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4. You may also RIGHT-CLICK a column, click “**Move Column**”, and select where you want to move the columns.

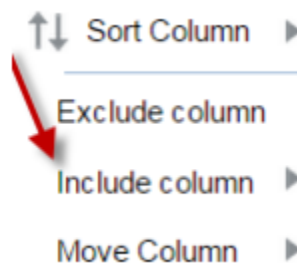


### Excluding Columns

1. To exclude a column, RIGHT-CLICK a column and then select “**Exclude column**”.



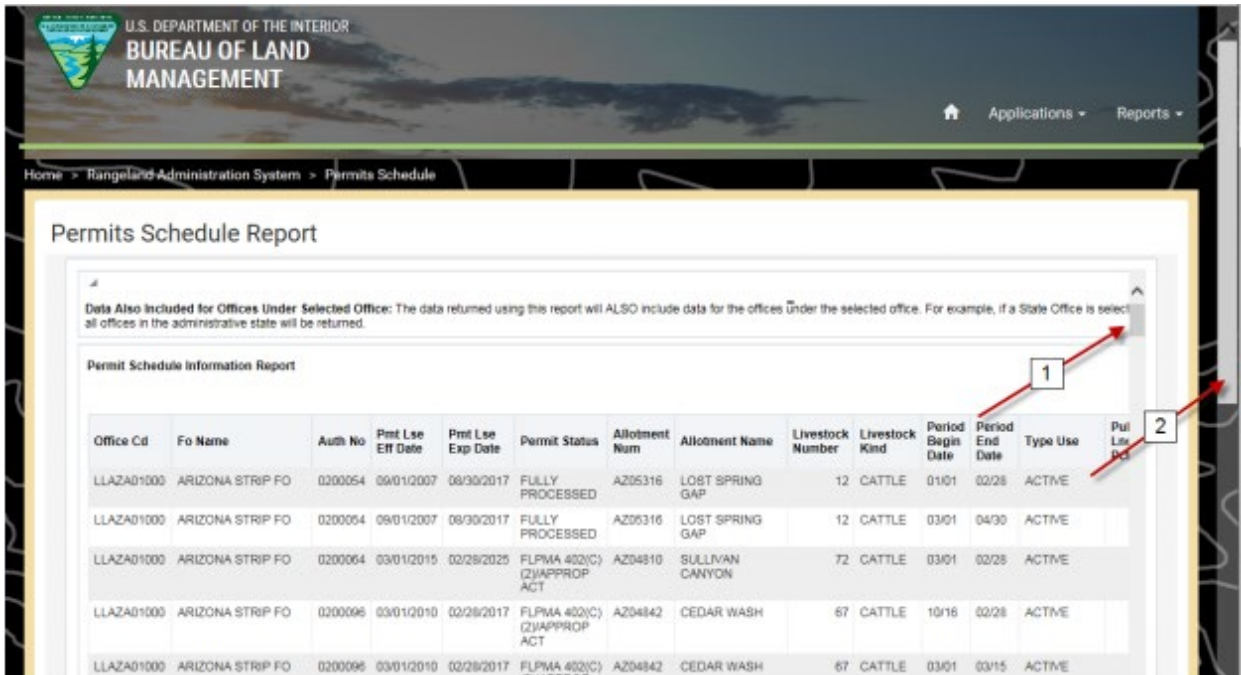
2. To include a column, RIGHT-CLICK any column in the table, select “**Include column**”, and then select the column you want to include.



# RAS Operator Information Report

## Scrolling

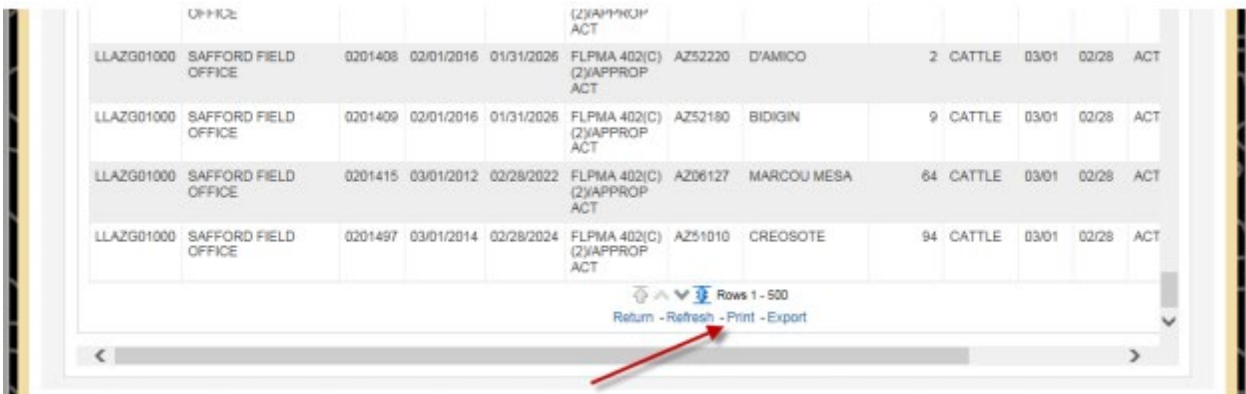
1. Users may notice that there may be two different scroll bars. One of them is to scroll within your report (1) and the other is the browser page scroll bar (2).



## Printing and Exporting

Printing and/or exporting report data can be done for the **Allotment Information, Operator Information, and Permits Schedule Reports**.

1. Scroll to the bottom of the **report** and find the "Print" or "Export" links:



\*Users can print from the following formats: Printable PDF, Printable HTML.

\*\*Users can export data in the following formats: PDF, Excel, PowerPoint, Web Archive.