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Description of the Allotment Master Report

This report contains all the information about a specific allotment and which authorizations are using it. The report contains the following groups of data:

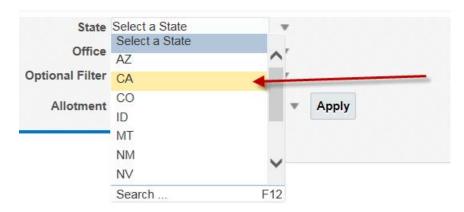
- Core information: state/office administrating the allotment, identifier, name, management plan, etc.
- Land information: acres that are public, other federal agencies, state, or private.
- Pastures
- Type Land Summary information: provides the distribution of funds.
 Authorization Cross Reference information: list all authorizations using this allotment

Running the Allotment Master or Authorized Use by Allotment Report

1) Click on the drop-down arrow to display the BLM Administrative State selection list.



2) Click on the BLM Administrative State to select it.



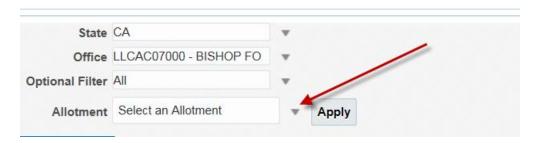
3) Click on the drop-down arrow to display the BLM Administrative Office selection list.



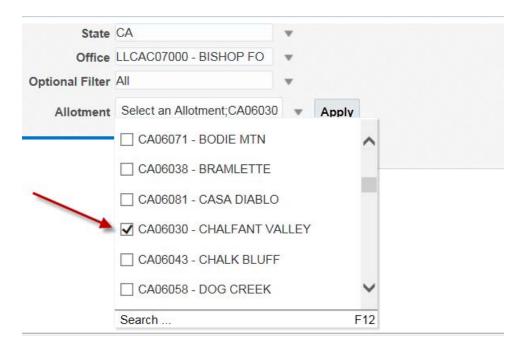
4) Click on the BLM Administrative State to select it.



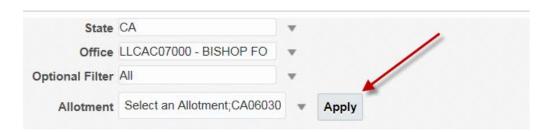
5) Click on the drop-down arrow to display the BLM Administrative Office selection list.



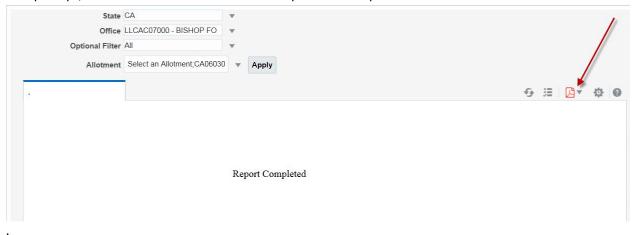
6) Click in the checkbox to select the allotment(s) and then click anywhere outside of the selection list to close the selection list.



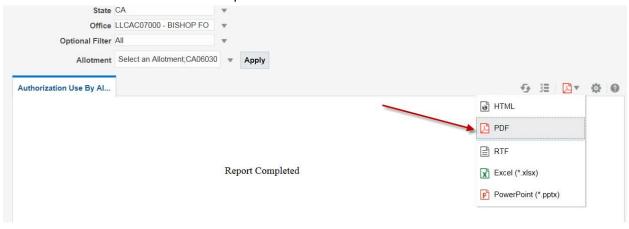
7) Click Apply button



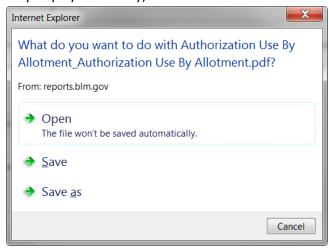
8) You may be prompted to open or save. If you are not prompted to open or save, or if you cancel that prompt, click on the red and white View Report icon drop-down.



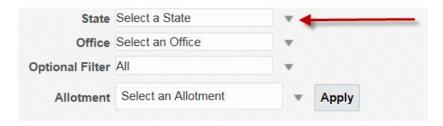
9) Select the desired format from the drop-down.



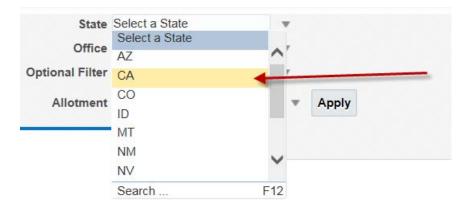
10) Select Open to view report. Select Save or Save as to save a copy of the report (your browser may display differently).



- 11) Example, where Open was selected to view a report.
- 12) Click on the drop-down arrow to display the BLM Administrative State selection list.



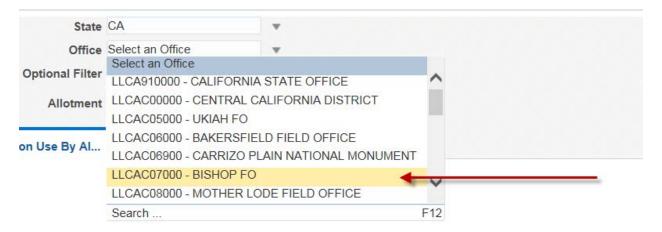
13) Click on the BLM Administrative State to select it.



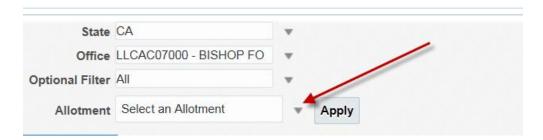
14) Click on the drop-down arrow to display the BLM Administrative Office selection list.



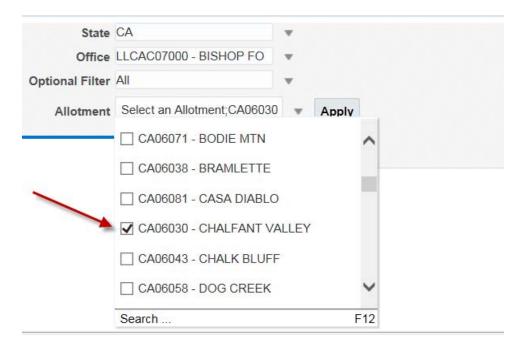
15) Click on the BLM Administrative State to select it.



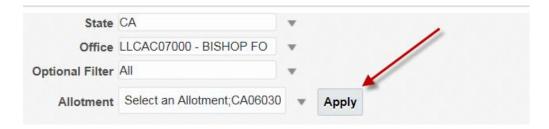
16) Click on the drop-down arrow to display the BLM Administrative Office selection list.



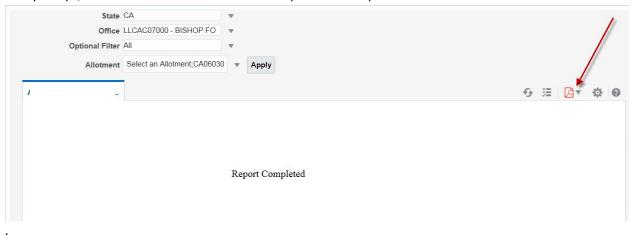
17) Click in the checkbox to select or deselect allotment(s) and then click anywhere outside of the selection list to close the selection list.



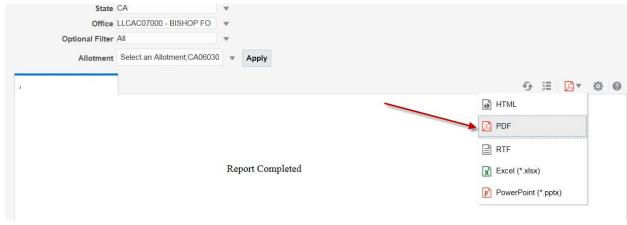
18) Click Apply button



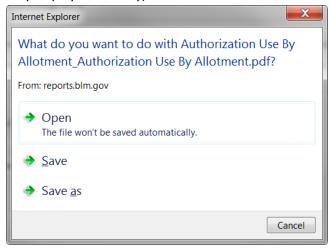
19) You may be prompted to open or save. If you are not prompted to open or save, or if you cancel that prompt, click on the red and white View Report icon drop-down.



20) Select the desired format from the drop-down.



21) Select Open to view report. Select Save or Save as to save a copy of the report (your browser may display differently).



22) Example, where Open was selected to view a report.

