

LR2000 Serial Number Format for Reports

To enter a serial number when running reports or a Serial Register page in the Reports Database, remember there are up to **six (6) fields to be addressed**:

Geo State Prefix: (alphabetic 2 character field) **State prefix** is entered in positions **1** and **2**. or

Admin State Prefix: (alphabetic 2 character field) **For MC only**, **Admin State prefix** is entered in positions **1** and **2**.

Land Office-prefix: (alphabetic 4 character field) **State prefix** is entered with **spaces filling any unused positions**. For Mining Claim cases, the **Land Office is always MC (two characters, no spaces)**.

Numeric-prefix: (numeric 1 character field) position 7 of the Serial Number. Enter **zero** or **a space** if none. Mining Claim cases do not use this field.

Number: (numeric 6 character field) **left zero fill any unused positions**. **Do not zero-fill Mining Claim cases**.

Suffix: (alphanumeric 2 character field) enter **alpha character** or **number** or **leave blank if none**. Mining Claim cases do not use this field.

Case-part: (alphanumeric 2 character field) enter **alpha character** or **number** or **leave blank if none**. Case Recordation and Mining Claim cases do not use this field.

NOTE: For CR/Status cases use a zero (0) in the Number field ONLY; elsewhere use SPACES.

EXAMPLE

NOTE: • represents a space (spacebar).

CR/Status Serial Number **Entered into LR2000**

AZA 12345 AZA•••• 012345 (Serial Number without prefix)

COC 0 4 COC••• 000004 (Serial Number with prefix)

UTSL 0 12345 UTSL•• 0012345

UTSL 0 123456 UTSL•• 0123456

MTM 12345 FD MTM•••• 012345FD (Serial Number with alpha suffix)

CACA 12345 01 CACA••• 01234501 (Serial Number with numeric suffix)

OROR 12345 09 OROR••• 012345•• 09 (Serial Number with numeric case part)

IDI 12345 AA

IDI•••• 012345••AA (Serial Number with alpha case part)

NOTE: Remember, Case Parts are only used in Status.

MC Serial Number

WMC123456

WMC123456 (No Spaces)

CR SERIAL NUMBER				
(15 Spaces)				
•	•	•	•	•
G	L	N	N	S
E	A	U	U	U
O	N	M	M	F
	D	E	B	F
S	O	R	E	I
T	F	I	R	X
A	F	C		
T	I	P		
E	C	R		
	E	E		
		F		
		I		
		X		

STATUS SERIAL NUMBER					
(17 Spaces)					
•	•	•	•	•	•
G	L	N	N	S	C
E	A	U	U	U	A
O	N	M	M	F	S
	D	E	B	F	E
S	O	R	E	I	P
T	F	I	R	X	A
A	F	C			R
T	I	P			T
E	C	R			
	E	E			
		F			
		I			
		X			

MC SERIAL NUMBER
(Maximum 10 Spaces)

• • • • • • • • • •
A M C N
D U
M M
I B
N E
S R

T

A

T

E